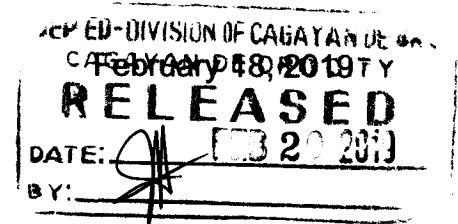




Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF CAGAYAN DE ORO CITY**  
Fr. William F. Masterson, S.J. Avenue,  
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines



Division Memorandum No. 144 s. 2019



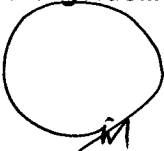
**RESEARCH DESIGN HEARING AND PRESENTATION**  
*Basic Education Research Fund 2019*

To: All 2019 Basic Education Research Fund (BERF) Proponents  
with their School Research Coordinator

In consonance with the Region Memo no. 45 s. 2019, Re : Call for Proposals for BERF 2019, this office through the *Schools Division Research Committee (SDRC)*, will conduct a **Research Design Hearing and Presentation** on March 4, 2019, Monday (8:00AM) at Cagayan de Oro City National High School, Senior High School Department, Science Laboratory Room. This is in compliance with DepEd Order no. 16, s. 2017 title *Research Management Guidelines*.

The target participants are the lead proponents and their school research coordinators, invited reviewers and members of the SDRC. In view hereof, proponents are to present their proposals using 10-slide deck for 10 minutes. Members of the research team may join to witness but with the approval of their school head. Come in smart professional attire.

Moreover, participants are reminded to prepare Php 50.00/pax for a 1-snack meal. Enclosed are the complete guidelines of the said activity. For your guidance and compliance.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

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RESEARCH MANAGEMENT GUIDELINES (DO 16, s. 2017)  
*Basic Education Research Agenda*

**RESEARCH DESIGN HEARING AND PRESENTATION**  
*Basic Education Research Fund 2019*

**A. Objectives**

The entire process of this activity will allow proponents to expand their knowledge in terms of (1) writing high quality research proposal (2) adhering to appropriate techniques, principles and format of submitting proposals and, (3) conducting research following the prescribe work plans, cost estimates and ethics in research. All these shall be afforded to them especially during face-to-face conversations with our invited experts in a scholarly but friendly environment.

- B. Venue** : Cagayan de Oro City National High School- SHS  
Science Laboratory Room
- C. Date** : March 4, 2019 Monday
- D. Time** : 8:00 AM-12:00 NN  
1:00- 4:30 PM
- E. Target Participants** : Research Proponents- Lead proponent and their SRC  
Invited *Paper Reviewers/Evaluators*  
Division Research Coordinator  
CDONHS-SHS Technical Working Group.
- F. What to prepare?** : 10-slide deck presentation  
*Flow:*  
Title Slide with names of proponents and institution  
Background of the Study/Rationale  
Propose Innovation, Intervention and Strategy (if applicable)/Literature Review  
Research Questions  
Research Methodology  
- Research Design  
- Sampling and Participants  
- Data Collection Methods  
- Data Analysis Procedures  
Budget propose/cost estimates  
Work Plan/Gantt Chart
- G. What to bring?** : laptop  
1-hardcopy/manuscript (*when the need arise*)  
Copy of research instrument/tools for data collection

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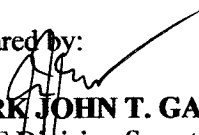


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- H. Schedule of presentation** : please see attached schedule (*in a separate memo*)
- I. Mechanics** : Each proponent is given a 10-minute presentation and this will be followed with a Q and A from the evaluators for 15 minutes.
- Once the title is read by the presenter(s), it is the start of the time.
  - The SRC shall take the minutes during the presentation of his/her proponent using the “minutes form” and submit to the SDR committee duly signed and approved.
- J. Others** : To prepare Php 50.00 for the snacks (1 snack only)  
To wear smart professional attire to all presenters.  
To secure travel order from the school head.  
To come on time since an *opening program shall be conducted in the morning*, hence, proponents scheduled in the morning must arrived in the venue early.  
Participants may opt to stay even after their presentation.

Prepared by:

  
**MARK JOHN T. GABULE**  
BERF Division Secretariat  
Division Planning and Research Coordinator

Noted:

  
**ROSALIO R. VITORILLO**  
SGO Chief

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